

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
November 10, 2014
*APPROVED***

Call to Order: Chris Demers called the meeting to order at 6:00 pm.

Roll Call: Bob Long, Chris Demers, Jessica Brusseau

Residents in Attendance: Ken King, Darlene Simboli, Dan Brady, Fred Garofalo and Dottie Long

Approval of Minutes:

October 13 Meeting: Chris Demers moved to approve; Jessica Brusseau seconded. Motion passed. Bob Long noted the emailing list for commissioners meeting minutes has twenty-seven names on it and the idea seems to be working great.

District Business:

Financials: Financial reports for Water Dept. and District accounts for the period ending October 31, 2014 were reviewed and approved.

Water Bill Report: The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing outstanding water bills totaling just over \$28,000. Bob Long moved to send a disconnect notice as noted on the report. Jessica Brusseau seconded and the motion passed.

Budget Committee: Jessica Brusseau said the Recreation Committee plans to meet before the next Budget meeting to go over budget requests for 2015.

Investment Account: Bob Long explained that at certain times of the year, the District's combined deposit accounts exceed the FDIC insured limit of \$250,000. The ICS Sweep account is used for overflow from the District checking account, but the water department account needs an easily accessible option, too. Bob Long made a motion that \$100,000 from the water department checking account be used to open a new money market account at Passumpsic Savings Bank; that District Treasurer Dan Brady and Assistant Treasurer Darlene Simboli be given the authority to open the new account; and that Dan Brady and Darlene Simboli be named as the authorized signers on the new account. Chris Demers seconded and the motion passed.

Manifests: Chris Demers moved to approve the manifests for October 28, 2014 to November 10, 2014. Bob Long seconded and motion passed.

Maintenance/Water Update: Bob Long explained that Don Drew, Maintenance and Water Supervisor, received two estimates to correct the office building basement moisture problem. His recommended choice is Green Mountain Basement Solutions which will install a French drain to pump the water out of the building at a quoted cost of \$8,860 and the work could start in December. Chris Demers moved to approve the Green Mountain water remediation contract; Bob Long seconded and the motion passed.

The commissioners reviewed the monthly report from Don Drew. Maintenance projects include work on a new bidding process for snow plowing, lawn care, cleaning and other contracted services. Water department highlights include: source development is going well and preliminary results should be available by November; the survey, engineering and design work for the lower dam project has been started; a new home on Swiftwater Circle will be added to the system soon; and the system is running well with water usage around 20 to 25 thousand gallons per day.

Water Committee Update: Bob Long reported Nobis Engineering is in the process of drilling test wells. The first location off French Pond Road has possibilities, but the area by the Lodge doesn't hold much promise. They are currently drilling in the third location off Valley Road. Dan Brady brought up the Budget Committee's concern about doing two large projects next year. Bob Long said water sourcing has been a concern for years and is still being explored currently. If this project is successful, then costs to add the water source to the system will be explored and compared to the cost of buying water from Woodsville Water & Light. If a decision is made to

move forward, timing decisions will be made at that time. He said the current contract with Nobis is for test wells only and they're looking for a source that can provide 40 gallons per minute.

Planning Board Update: Chris Demers reported the Board approved one new permit for a deck and other active permits are being monitored with no problems seen. He said a home on Lakeside was on the incident list, but has recently sold and the new owner has started working on the home. Discussion was held about the home's deck which recently collapsed, leaving a doorway opening on empty space and raising safety concerns. ***Kristi Garofalo will send the new owners contact information to Dan Brady and he will contact the new owners about the safety concerns.***

Forestry Update: Fred Garofalo reported the committee is waiting on information from Harry Burgess, surveyor and forester. Bob Long said the District needs a contract and insurance information from Harry Burgess and suggested sending a letter notifying him that he needs to cease work until the documents are received. Dan Brady suggested backing off from the project and presenting a more detailed plan for approval at the March annual meeting. The commissioners agreed to continue with the project for now and ***Bob Long will contact Harry Burgess to get the needed documentation.***

Recreation Update: Jessica Brusseau reported the Trunk or Treat event was cancelled due to lack of response. The next committee meeting date has not been decided, but they plan to meet and go over their budget request before the next Budget Committee meeting.

Action Items Review:

Bob Long: Stop sign at Lakeside/Vernon intersection has been installed.

Chris Demers: Still working with Lynn Wheeler to research town road ownership and with the Planning Board to find ways to inform residents of zoning changes.

Old Business: None

New Business:

- **Master Plan:** Bob Long said the Mountain Lakes Master Plan was last done in January of 2009 and probably needs to be revisited and rewritten soon. ***Chris Demers will take the suggestion to the Planning Board.***
- **50TH Anniversary:** Bob Long said Olsen dam was built from 1964-1967 and the first lot in Mountain Lakes was sold in 1965 so Mountain Lakes will be fifty years old in 2015. He suggested a special celebration next year, possibly at the annual meeting or at other times throughout the year. Dan Brady suggested 50th anniversary t-shirts and other memorabilia could be offered and tied into the Labor Day festivities. ***Jessica Brusseau will take the memorabilia and celebration ideas to the Recreation Committee. Dan Brady will contact Joel Godston to see if he has historical information and photos that could be useful.***

Chris Demers moved to adjourn and Jessica Brusseau seconded. Meeting was adjourned at 7:11 pm.

Respectfully submitted,
Kristi Garofalo

COMMISSIONER APPROVAL December 8, 2014

Robert F. Long

Christopher Demers

Jessica Brusseau