

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
September 8, 2014
*APPROVED***

Call to Order: Chris Demers called the meeting to order at 6:02 pm.

Roll Call: Bob Long, Chris Demers, Jessica Brusseau

Residents in Attendance: Patricia Brady, Dan Brady, David Martella, and Fred Garofalo

Approval of Minutes:

August 9 Meeting: Chris Demers moved to approve; Bob Long seconded and motion passed.

District Business:

Manifests: Chris Demers moved to approve the manifests for August 5, 2014 to September 8, 2014. Bob Long seconded and motion passed.

Financials: Financial reports for Water Dept. and District accounts for the period ending August 31, 2014 were reviewed and approved. Bob Long noted the financials look good overall and the budget process for next year will start soon. Dan Brady (Budget committee chair) said Darlene Simboli has asked to serve on the committee and he would like to encourage participation from others. *Bob Long said he would send out a mass email.*

Water Bill Report: The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing outstanding water bills totaling over \$39,000. Bob Long moved to send disconnect notices as recommended on the report. Chris Demers seconded and motion passed.

Maintenance/Water Update: The commissioners reviewed the report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights: currently pulling recreational items from the lake and prepping pool for winter; getting quotes for tree work near the pool and the office; working on maintenance projects at the Lodge. Water highlights: Water usage is around 25,000 to 30,000 gallons per day; incidents included a “no water” report that was found to be a closed basement valve and a water main break on Wildcat Drive that was repaired in short time; Jim Vernon of Nobis Engineering has been on site and areas have been noted for probable test drilling; the dam outlet project is well under way; and NH DES information is available for residents who may want to do shoreline work during the draw down next year. *Kristi Garofalo will put the spillway project info sheet and the DES permit info on the website and send out a mass email as well.*

Bob Long said the leak on Wildcat Drive caused usage of 67,000 gallons that day and the Water Committee is looking at a future project of installing metered alarms at strategic locations throughout the District so breaks can be caught early. Dan Brady asked about the status of maintenance items brought up at the August meeting. Bob Long reported new composite picnic tables are being researched (they would last longer than wood) and if we can't buy them next year, the old ones will be repaired. Patricia Brady suggested picnic tables could be bought in memory of loved ones. Bob Long also noted the rope for the safety flotation ring has been replaced, tree work is moving forward, and a plan is being worked out to upgrade the sand quality on the beach.

Planning Board Update: Chris Demers reported the Board started work on swimming pool definitions, a FAQs list, and modifications to the Zoning Compliance Checklist. Don Dubrule is working with Haverhill on the mapping change. Chris Demers reported there is a new permit review process: permit

applications must be in two weeks before the meeting so staff has time to review and approve by the Monday before the Planning Board meeting. Once approved, Kristi Garofalo will put the permit on the agenda and notify Board members so they can review the file before the meeting. Chris Demers said he has called the town regarding Killer Hill and whether it is a town-maintained road. The group discussed the Building Process flowchart recently removed from the District website; Bob Long said he thought the chart was helpful and David Martella said it was removed because it was inaccurate. The commissioners directed ***Kristi Garofalo to put revision of the flowchart on the next Planning Board agenda and also to send copies of the old flowchart to Board members for review before the meeting.***

Forestry Update: Bob Long reported the group met with Harry Burgess, forester and surveyor, last week. Harry Burgess surveyed Lot 301 and found it was not District land as originally thought (it was deeded away more than 30 years ago by the town). Dan Brady reported a group walked with Harry Burgess to tour the 174 acres by the power lines where they hope to begin selective timber harvesting. Harry Burgess is looking for a landing for timber trucks and will speak to an abutting neighbor to see if that property could be used for a reasonable accommodation. He will draft a program proposal including projected revenue and timeline, and will look to the Committee as to the quantity to be harvested.

Recreation Update: Jessica Brusseau reported the OctoberFest will be held on Nov. 11 and they are looking for volunteers to help out.

Action Items Review:

Bob Long: Sent out the email regarding the need for fire permits. Researched previous decisions about dogs/beach rules and found meeting minutes from two years ago stated dogs are not allowed on the beaches or in the grassy areas around the beaches. Asked about bonding of any loggers used in forestry projects; Harry Burgess responded loggers are highly insured and will provide proof of coverage.

Chris Demers: Killer Hill maintenance discussion with the town is in process. How to communicate Planning Board changes to residents is still in process.

Jessica Brusseau: Discussed Saturday meeting suggestion with the Planning Board; Board voted to keep current schedule. Talked to NH Fish & Game regarding license to sell bait in the Snack Bar and is working with vendor for bait sales for next year along with suntan lotions, swim toys and other items.

Old Business:

- David Martella asked about the stop sign issue on Lakeside/Vernon Drive. ***Bob Long will follow up with Don Drew to see what he found out.***
- David Martella asked whether appliances at the Lodge have been repaired. Jessica Brusseau reported the new range/oven was installed and a new microwave is on the way. The refrigerator has been checked, but shows no problems and the kitchen countertop is in acceptable condition.

New Business:

- Dan Brady asked if a mass email could go out regarding the need for house numbers and the town's guidelines for them as noted in an article from the *Trendy Times*. ***Kristi Garofalo will send out a mass email with the information.***

Chris Demers moved to adjourn and Jessica Brusseau seconded. Meeting was adjourned at 7:20 pm.

Respectfully submitted,
Kristi Garofalo