

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
June 9, 2014
*UNAPPROVED***

Call to Order: Chris Demers called the meeting to order at 6:06 pm.

Roll Call: Bob Long, Chris Demers, Jessica Brusseau

Residents in Attendance: Darlene Simboli, Mike Bonanno, David Martella, Don Dubrule, Grete D'Hondt, Dottie Long and Dan Brady.

Approval of Minutes:

May 12 Commissioners Meeting: Chris Demers moved to approve the minutes, Bob Long seconded, and motion passed.

June 2 Special Commissioners Meeting: Chris Demers moved to approve the minutes, Bob Long seconded, and motion passed.

District Business:

Manifests: Chris Demers moved to approve the manifests for May 13, 2014 to June 9, 2014. Bob Long seconded and motion passed.

Financials: Financial reports for Water Dept. and District accounts for the period ending May 31, 2014 were reviewed. Grete D'Hondt said the Recreation Committee would take a look at purchasing more boats at the end of the season if funds are available. The commissioners also agreed a wind-surfing board currently stored at the Lodge should find a new home. Anyone interested is asked to call the office.

Water Bill Report: The commissioners reviewed a report provided by Kristi Garofalo, Administrative Assistant, showing outstanding water bills totaling over \$62,000 with approximately \$20,000 owed due to the installment payment plan. Disconnect notices have gone out and other collection efforts continue.

Right to Know/Open Meeting Requirements: Bob Long presented information from the NHMA which explained that general discussion of water bills is an open meeting matter, but discussion of individual accounts can be non-public under certain conditions.

Employee Manual: Jessica Brusseau presented the updated employee manual for commissioner approval. Dan Brady suggested the language concerning criminal records checks in Section 3.6 should be changed to "A criminal record check is performed to protect Mountain Lakes District's interest and that of its employees and clients." Jessica Brusseau made a motion to approve the updated manual with that amendment, Bob Long seconded, and motion passed.

Maintenance/Water Update: Chris Demers reviewed the monthly report from Don Drew, maintenance and water supervisor. Maintenance highlights: getting ready for the summer program and tennis courts are scheduled to be done next week using the same two-tone green colors as before. Discussion was held about when the rafts will be installed (one was waiting for maintenance, but was installed without permission over the weekend before it could be finished);

Bob Long will check with Don Drew about status of the rafts. Water highlights: water usage is up to around 25,000 gpd and is about normal compared to last year; almost all seasonal shutoffs are back in service; new home service on Deerfield is almost ready for inspection. Dam Outlet Project information meeting is scheduled for Saturday, July 12 following the July commissioners meeting.

Planning Board Update: Chris Demers reported the Board will meet on June 12. Chris Demers made a motion to name Laura Sjolander as an alternate to the Planning Board, Bob Long seconded, and the motion passed.

Forestry Update: Bob Long presented the Forestry Committee's recommendation to move forward with a proposal by Harry Burgess to harvest timber on the section known as Map 405, Lot 32. There is no upfront cost to the District and Harry Burgess will be paid from a percentage of the timber sales. Discussion was raised about the need for the logger to be bonded; **Bob Long will talk to Harry Burgess to make sure any logger has sufficient coverage.**

Recreation Update: Opening day is June 21. The July 5th celebration will include the Fishing Derby, DJ, and tie-dye and wipe-out activities. The Open Forum sessions will be held before the July and August commissioner meetings. Discussion was held about the smoking/non-smoking areas of the beaches. It was decided to keep the policy the same as last year.

Action Items Review:

Bob Long: talking to District accountant Amy Baker regarding funds transfers; Killer Hill is on July agenda; info sent to District attorney re: spillway issue.

Jessica Brusseau: fire permits for beach and Lodge are done; talked to Don Drew re: updates at the Lodge. **Will check with Don Drew to see if two new fire danger signs have been ordered; will double check Lodge appliance function and safety.**

Old Business:

Land Title Discrepancy: The commissioners held a special meeting on June 2 and voted to move forward with a survey of Map 203, Lot 301 which is the site of possible timber harvesting on what is believed to be District land. A state forester spoke to the neighboring owner who stated he was given the land several years ago. Tax and town records show District ownership. The state forester will ask the neighboring owner for proof of ownership and will also check on cutting permits and tickets.

New Business: None

Chris Demers moved to adjourn and Bob Long seconded. Meeting was adjourned at 7:12 pm.

Respectfully submitted,
Kristi Garofalo