

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
March 10, 2014
*APPROVED***

Call to Order: Chris Demers called the meeting to order at 6:10 pm.

Roll Call: Bob Long, Beverly Jacobs, Chris Demers

Residents in Attendance: Fred Garofalo, Dottie Long and Jessica Brusseau.

Approval of Minutes:

Feb. 10 Commissioners Meeting: Chris Demers moved to approve the minutes, Bob Long seconded, and motion passed.

Feb. 10 Public Budget Hearing: Chris Demers moved to approve the minutes, Bob Long seconded, and motion passed.

District Business:

Manifests: Chris Demers moved to approve the manifests for February 5, 2014 to March 3, 2014. Bob Long seconded and motion passed.

Annual Meeting: Bob Long reported the annual booklets are done and the supervisors of the checklist and legal counsel will be present at the meeting. The commissioners agreed Chris Demers will make award presentations at the meeting.

Maintenance/Water Update: Chris Demers reviewed the monthly report from Don Drew, maintenance and water supervisor. Maintenance highlights: the panic bar for the fire exit has been installed and the ice rink is in great shape. After discussion, the commissioners agreed that due to the expected snowstorm, the Lodge attendant was still needed for the upcoming weekend and possibly more, depending on the weather. The commissioners also agreed that in the future the closing of Lodge at the end of the winter season would be based on weather, not the calendar.

Water Department highlights included: water usage is around 20,000 gpd; the water committee has met with Dubois & King and is starting to schedule for the Lower Dam Outlet Project and planning on holding a public information meeting in July; still working on water source development.

Planning Board Update: Chris Demers reported the Board approved an amended permit for Williams and an extension for the Lettieri permit. The Board also agreed swimming pools were permitted by the covenants & easements, but require a permit to install them. They plan to work out details for swimming pool permits at the next meeting, along with working on standardizing named/numbered mapped sections.

Forestry Committee Update: Chris Demers reported the Forestry Committee discussed what areas needed to be surveyed and planned a presentation for the annual meeting. Local surveyor

Harry Burgess is also a forester and has offered to come to a meeting to give advice on both surveying and forestry. The committee will meet again on March 26 at 6:00 pm. Bob Long recommended the committee set regular meeting dates; after discussion, Chris Demers said he would put the item on the agenda for the next meeting.

Recreation Update: Bev Jacobs reported the Teen Movie Night on Feb. 22 was well attended with between 20 – 25 teenagers enjoying the evening. Bev Jacobs said she would like to organize monthly Teen Movie Nights during the winter months. The weather for Winter Fest was great and a lot of people turned out. Bob Long said the skating rink was the best it's ever been as a result of Don Drew's hard work.

Action Items Review: Bob Long reported there were virtually no changes to the action item list as no new items were added at the last meeting.

Old Business: None

New Business:

Meeting Minutes: Bob Long said there is still a problem getting committee meeting minutes to the office for posting within five business days as designated in RSA 91-A. He submitted for review a new Mountain Lakes Meeting Minutes Requirements policy which contains the following guidelines: each committee must have a chairperson and a secretary; the chairman is responsible to see that minutes are taken by the secretary or another designee; and the person taking minutes is responsible for turning them into the District office within five business days.

Each commissioner will monitor their assigned committees to ensure compliance:

Chris Demers – Planning Board, Forestry Committee and ZBA

Bev Jacobs – Recreation Committee

Bob Long – Board of Commissioners, Water Committee and Budget Committee

If the office receives concerns regarding minutes not being posted, the information will be included at the next commissioners meeting; and the Chairperson of the Board of commissioners will be notified and required to take immediate action to ensure compliance.

After discussion, Bob Long made a motion to adopt the policy effective immediately, Chris Demers seconded, and the motion passed.

Chris Demers moved to adjourn and Bob Long seconded. Meeting was adjourned at 6:34 pm.

Respectfully submitted,
Kristi Garofalo