

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING**

August 10, 2013

APPROVED

Call to Order: Bob Long called the meeting to order at 9:38 am.

Roll Call: Bob Long, Beverly Jacobs. Chris Demers was absent.

Residents in Attendance: Grete D'Hondt, David Martella, Mike Bonanno, Bill Clark, Charlotte Clark, Heather Long, Dottie Long, Patricia Brady and Randy Berenson.

Approval of Minutes from July 13 meeting: Bob Long moved to approve the minutes, Beverly Jacobs seconded and motion passed.

District Business:

- **Manifests:** Bob Long moved to approve the District manifests from July 9, 2013 to August 7, 2013. Beverly Jacobs seconded and motion passed.
- **Financials:** Financial reports for Water Dept. and District accounts for the period ending July 31, 2013 were reviewed and approved.
- **Water Bill Payment and Collection Procedure:** Bob Long moved to approve the water bill collection procedure written by Kristi Garofalo, administrative assistant. Beverly Jacobs seconded and the motion was approved.

Maintenance/ Water Update: Bob Long read highlights from the monthly report from Don Drew, Maintenance/Water Supervisor: playground relocation is not complete yet, but should be finished next week – water usage is normal for this time of year at about 27,000 gallons per day – new dry hydrants are in and were tested by North Haverhill Fire Department.

Randy Berenson said the raking of the beaches is better, but areas around the trash cans are often dirty and tables need to be cleaned. *Bob Long will discuss with Francine Bowman about cleaning the area.*

Randy Berenson asked whether an un-mowed margin could be left along the water edge. Bob Long said he checked with Don Drew and it is cost-prohibitive to mow and then rake along the edges. Randy Berenson asked about the possibility of having someone “york rake” the beaches and if it would be possible to buy a tractor for mowing with an attachment for raking the beaches. *Bob Long will check with Don Drew to consider options and bring up the possible purchase at budget time.* David Martella suggested spillway maintenance requirements be made available for interested residents. *Bob Long will work on making the information available.*

Water Committee Update: Bob Long stated the Water Committee is working with Dubois & King and the state to find an answer to our future water supply question. D & K is talking with the state to find out what parameters we can use in the search and we should know more next month.

Planning Board Update: Mike Bonanno asked whether Stan Borkowski, zoning officer, was checking on an RV parked on French Pond Road. Mike Bonanno also asked if the Planning Board was investigating a swimming pool on King Drive. Randy Berenson asked if the “Clean Fill Dirt Wanted” sign on Swiftwater Circle was being investigated. *Kristi Garofalo will pass information along to the Planning Board and Stan Borkowski for investigation.* Mike Bonanno asked whether recent deck construction on a home on White Mountain Drive was done without a permit. Bob Long said the Planning Board questioned whether a permit was required since the project did not change the footprint of the house. *Bob Long will check with Planning Board to follow up.*

Randy Berenson asked if the zoning officer's reports could be attached to Planning Board minutes to let residents know what incidents are being addressed. *Kristi Garofalo will check with Planning Board for guidance on how to add details to the minutes.*

Forestry Committee Update: Bob Long read parts of a letter from Grafton County Forester David Falkenham. Mr. Falkenham recommended that Mountain Lakes hire a forester to oversee management of the District's forests and listed possible funding sources. The Forestry Committee will take its next steps based on the letter.

Recreation Update: Beverly Jacobs said the ice cream social went well with about fifty people attending. Grandparents Weekend activities are happening this weekend and the Block Party has been changed to August 30 and will coincide with the annual fireworks display. Heather Long said the beach was full for the Luau even though the weather was cold and preparations have started for Oktoberfest.

Randy Berenson asked if the Recreation Committee was working on the philosophy statement. Heather Long said the committee would start in fall when things are quieter and feedback was welcome. Randy Berenson stated some people felt excluded because the meeting dates and times were not convenient for out of town residents. Heather Long asked that people who felt that way should let her or Grete D'Hondt know so they could help. Heather Long also said she would seek out informal feedback in conversations with residents. Bob Long and Beverly Jacobs expressed their belief that the Recreation Committee was working well and sponsored events were appreciated by residents.

Review – Commissioners Action Items List:

Bob Long:

- Beaches: will check with Francine Bowman regarding raking and cleaning routine for beaches.
- Beach and lake maintenance: will check with Don Drew regarding reworking beach sand and maintaining a buffer zone along lake edge.
- Roads: contacted road agent regarding roads and is also working with Haverhill selectman and Mountain Lakes resident Robert Roudebush to set up ditching and road maintenance plans.
- Land Donation: contacted attorney who recommended doing a title search on any donated property and noted commissioners cannot purchase property unless given authority at the annual meeting and funding is appropriated for purchases. The Water Committee is looking at one of the offered properties to see if ownership would be beneficial to the District.
- State wide purchasing: will work with Kristi Garofalo to set up a procedure.
- Fire pit: working on getting stone blocks to use as boundary.

New Business:

- **Meeting Minutes Requirements:** Bob Long reported all District committees and advisory groups are required to keep meeting minutes and post them in two places within five days according to the Local Government Center. *Bob Long will check to see if posting online qualifies as one of the required postings and also whether agendas need to be posted as well.*
- **District Treasurer:** Bob Long made a motion to appoint Jessica Brusseau temporarily as District Treasurer and compensate her \$125 per quarter until a new treasurer can be elected at the next annual meeting. Beverly Jacobs seconded and motion was approved.

Bob Long made a motion to adjourn and Beverly Jacobs seconded. Meeting was adjourned at 11:09 am.

Respectfully submitted,
Kristi Garofalo