

# MOUNTAIN LAKES DISTRICT COMMISSIONERS MEETING April 8, 2013

**Call to Order:** Chris Demers called the meeting to order at 6:02 pm

**Roll Call:** Bob Long, Beverly Jacobs, Chris Demers

**Residents in Attendance:** Laraine King, Ken King, Grete D'Hondt, Cindy Williams, Dottie Long, Dave Long, Francine Bowman, Darlene Simboli

**Approval of Minutes:**

- Mar. 11 Commissioners Meeting: Chris Demers moved to approve the minutes, Bob Long seconded and motion passed.
- Apr. 1 Emergency Commissioners Meeting: Chris Demers moved to approve the minutes, Bob Long seconded and motion passed.

**District Business:**

- **Manifests from 3/36 to 4/8:** Chris Demers moved to approve the manifest, Beverly Jacobs seconded, and motion passed.
- **Financials:** Budgets are being entered and financial reports will be available for next month's meeting.
- **Annual Meeting:** Bob Long gave summary of steps being taken to make sure everyone involved from the District and Town of Haverhill knows what needs to be done for the special meeting on May 11.
- **Accounts Receivables:** Commissioners reviewed list of water bills owing from last year. Discussion was held about possibly waiving interest since statements have not gone out due to changes in the office staff. Chris Demers said interest is part of the water tariff and those rules can't be changed. Kristi Garofalo and Amy Baker, district accountant, will work on getting statements and new water bills out this month.
- **Audio Recording:** Bob Long stated audio recording outside the Lodge has been disconnected due to privacy concerns. Ken King explained loud noise and late night noise from gatherings at the Lodge have been the source of complaints and audio recording was a method of making sure Lodge noise guidelines were followed. Chris Demers suggested a decibel meter instead and Ken King said he would look into getting one. For the video recordings, Bob Long said a policy is needed to spell out who has access to the tapes, when they would be looked at, and who will review them.
- **Chairperson:** Bob Long stated there was a need for a commissioner chairperson and recommended waiting to elect a chair until after the special commissioner election in May. Chris Demers and Beverly Jacobs agreed.
- **Planning Appointments:** Chris Demers moved to appoint alternate Planning Board member Don Dubrulle to full member. Bob Long seconded, motion passed. Chris Demers moved to appoint Dan Brady as full member to the Planning Board. Bob Long seconded, motion passed. Chris Demers asked that an email be sent out recruiting more members to

the Planning Board as alternates. *Bob Long will send out an email to recruit other members.*

- **Forestry Management:** Bob Long stated the District has approximately 175 acres of green belt area with a lot of “blow down” trees which inhibits new growth and could pose a fire hazard. Bob Long recommended putting together a committee to look at a policy for forestry management. Chris Demers said he would like to serve on the committee and suggested Tom Eighmy be invited to join the committee as well. *Bob Long will send out an email to recruit other members.*

**Maintenance/Water Update:** Chris Demers read the Maintenance/Water report from Maintenance/Water Supervisor Don Drew. Highlights include: upcoming maintenance projects scheduled for spring installation are dry hydrants, playground structure and mailbox security lighting. The Lodge treeline clearing project is ongoing and a new sign has been ordered for the Lodge. Water usage has been around 25,000 gallons per day, with spikes up to 30,000 gpd. Water services were shut off to twenty-one homes for the season and owners are beginning to call to have them turned back on. The Water Committee is gathering information to help determine a long term goal for the water system source development/improvement.

**Planning Board Update:** Chris Demers said the Planning Board did not meet this month, but expects a full meeting with new members next month.

**Recreation Update:** Beverly Jacobs gave the Recreation Committee report. She said the Recreation Committee is holding a Movie Night on April 18 at 6:30 pm. For Memorial Day, Darlene Simboli is in charge of the Memorial Day Pot Luck and the Recreation Committee is also looking at a Memorial Day breakfast if they can get volunteers. Trail Clean-Up will be held May 19 from 9:00 to 3:00 and people can come for all or part of the day to help. Beverly Jacobs said she has been asked about holding a District wide yard sale and that would be discussed at the next Recreation Committee meeting. Darlene Simboli asked that the District restriction against yard sales be considered for removal. Chris Demers said Planning Board would look into that issue at their next meeting.

Bob Long asked about licensing for showing movies at District gatherings. Francine Bowman is talking with Sherri Sargent of Haverhill Recreation Department about possibly getting a license that MLD can share with them. *Beverly Jacobs will check with LGC regarding licensing requirements and rules for showing movies.*

**Review – Commissioners Action Item List:** Bob Long stated most items from last meeting have been completed. A question had been raised about the possibility of a third candidate being nominated for the special commissioner election and the district’s lawyer has responded that the special meeting will follow the regular format and anyone can be nominated just as in a regular meeting. Bob Long said a group met with Stuart MacDanold, Haverhill Road Agent, regarding the road clearing incident last month. As a result, several MLD residents will be authorized to call dispatch and request clearing as weather requires.

**New Business:**

- **Police Background Checks:** Francine Bowman asked about doing background checks for summer employees. Bob Long stated they can be done through the state police and cost \$25 per employee, but can only be done for employees over the age of 18. Francine Bowman asked who would pay for the checks; Bob Long said the District would cover the cost. Bob Long made a motion that state police checks be done for all new hires and rehires who are over age 18. Chris Demers seconded and motion passed. *Bob Long will get the paperwork and contact information for office use in ordering police checks.*
- **Early Pool Opening:** Discussion was held about opening the pool for Memorial Day weekend. A report from Don Drew showed a cost of approximately \$1600 to keep the pool open late last year; costs would be higher to open early due to cooler temps. Darlene Simboli asked about the possibility of skipping water checks or having a volunteer do them to save Don Drew's labor costs. Bob Long stated neither of those options can be done in a public pool due to health regulations. Bob Long said the extra costs for early opening should be considered during the budget process and suggested the possibility of early opening be presented at next year's budget meetings.

Bob Long moved to go into non-public session under RSA 91-A:3, II (a). Chris Demers seconded. The commissioners went into non-public session at 7:03 pm.

Bob Long moved to come out of non-public session, Chris Demers seconded. The commissioners came out of non-public session at 7:08 pm

Chris Demers made a motion to adjourn and Beverly Jacobs seconded. Meeting was adjourned at 7:09 pm.

Respectfully submitted,  
Kristi Garofalo