

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
May 14, 2012**

**Call To Order:** Bob Long called the meeting to order at 6:07 P.M.

**Roll Call:** Commissioners Beverly Jacobs, Bob Long and Chris Demers were present.

**Residents in Attendance:** Laraine King, Ken King, Mike Bonanno, Dottie Long, Dave Long, David Martella, Dave & Heather Long, Joe McQueeny and Grete D'Hondt.

**Minutes of the Previous Meeting (April 9, 2012):**

Motion to accept minutes: Bob Long, Chris Demers seconded, minutes were approved

Motion to accept minutes from May 3, emergency meeting: Motion to accept made by Chris Demers, Bob Long seconded. Minutes were approved.

**1. District**

**a. District Report:**

Marsha has sent out all water invoices and have been receiving payments, but have only received about 65% of payments. About 15 customers have gone on the quarterly payment plan. She has sent out statements and started to make phone calls.

Don Drew has installed a locked "drop box" for you located outside the office so you may drop off payments or applications when the office is closed. No Cash please. Thank you Don!

I have been asked by both the rec committee and the water committee to find money for moving the playground and for dry hydrants. This has been very difficult as we kept a tight budget, I have sent a spreadsheet to the commissioners with my suggestions.

**b. Financials**

Chris Demers asked if there were any questions regarding the budgeted statements of revenues and expenditures for both district and water department? There were none.

**c. Vouchers**

Chris Demers made a motion to approve the vouchers for April. Bob Long seconded the motion. The motion passed unanimously.

**2. Water Committee Update**

Chris Demers read the Water and Maintenance Report

The beach will be ready by the weekend of Memorial Day. The pool is scheduled to be ready the weekend of June 16th. Lighting upgrade happening at the Lodge as planned. Helping Robert Roudebush with the Beautification Committee.

**a. Water Usage:** The daily average water usage for the month of March was:

<b>Artesian Well:</b>	<b>3,043 gallons</b>
<b>Gravel Well:</b>	<b>8,560 gallons</b>
<b>WW&amp;L:</b>	<b>8,431 gallons</b>
<b>March 2012 Total:</b>	<b>19,430 gallons</b>

**b. Water Report:**

There were 2 alarms from the Chambers but no problems

Dry Hydrants – Ken King provided an extensive paper on the status and cost of dry hydrants. More information later in the minutes.

**3. Recreation Update:**

**a. Recreation Report:**

- Bob Long discussed the pool opening on the 16<sup>th</sup> and associated costs. We will need volunteers to man that weekend at the pool.
- The playground is turning into a major event. It could be up to 75-180 days. But hopefully, Don will hear something this week. Laraine King asked if there was a backup plan or plan B. If the playground does not get erected this summer, it should be stored at the Lodge.
- Bob stated that Don needs to get approval for original site.
- Heather Long thinks we should wait, Bev Jacobs agrees
- Grete D'Hondt asked if moving the playground would add more drainage and might help the basement.
- David Martella stated that even if the playground is not moved, we still need to deal with a drain.

Ken King made a proposal for more security cameras. He presented a proposal to the Commissioners. The Lodge would be a stand alone system perhaps we can get an inexpensive DSL line we can log into the Lodge security. We could start right away.

Chris Demers made a motion to purchase the pool camera  
Bev Jacobs seconded. Commissioners approve purchase of the pool camera.

David Long brought up about people who have access to the videos. Bob Long stated there should be a written procedure about the usage of the video cameras.

#### 4. Dry Hydrants

Ken King presented to the commissioners a detailed explanation of the dry hydrants and their cost. Ken King states there is no funding or grants. Bob Long stated this needs to be done, but need to find the money in the budget

Bob Long – motion for 2 hydrants, Bev Jacobs seconded. Motion approved to develop 2 dry hydrants. Commissioner will need to find the money first.

There was discussion from Mike Bonnano about the use of dry hydrants and that other towns will use it too.

##### a. Summer Program and Employees:

- Bev Jacobs hired Francine Bowman as Waterfront Supervisor
- There is one more lifeguard to hire, otherwise all employees are hired
- Francine will get employees together for orientation and cleaning the snack bar.
- A change was made to the job description for Waterfront Supervisor, does not need Lifeguard certification. Laraine mentioned that the requirement was in the approved job descriptions. Bob Long stated that was changed in closed session at the May 3<sup>rd</sup> meeting.
- Bev Jacobs stated that 2 lifeguards need to be re-certified. Bob Long agrees that we should have copies of their cards here.
- Laraine asked the commissioners if had reviewed the following which was emailed to them:

Carpet on dock – yes  
Replace oars or oarlocks  
Cleanup of FP Rd  
Backboard for Tennis Courts  
Chain, locks for Tennis Court  
Ballfield  
Squeegee  
Upgrade Porta Potties

Commissioners will respond – will run thru Don Drew.

Signs – Bev will talk to Francine – Heather needs an update for the wording of signs. To be in one of the commissioner minutes from 2011

Rec committee would like the center middle section of the bulletin board at the flagpole. Front should be District, Town and Rec information, back side should be for renters and sellers. Commissioners approved. If any residents have an issue with that, to call Bev Jacobs.

Mike Bonnano asked about the 911 phone. Bob will look into a payphone.

## **5. Planning Board Update**

### **a. Planning Board Update:**

- Mike Bonanno reported that the Planning Board did have their May meeting
- Lisa McCall's term is up and she would like to be re-appointed. Commissioners approved
- Bob Long said that Mike Bielarski would like to be appointed to the Planning Board. Mike Bonanno said we have enough members but we do not have any alternates who would have the same responsibility as a regular member when someone is absent. Mike Bonanno suggested that anyone interested in becoming an alternate attend the next meeting. Grete will inform Mike to attend a Planning Board meeting.
- Don Dubrule would like to be an alternate – Commissioners approved.
- Mike Bonnano would like to be on the ZBA. Two planning Board members are allowed to be the ZBA. Approved by Commissioners

### **b. Zoning Officer Report:**

- The Zoning Officer has been very busy and has been responding to nine complaints issued by incident reports.

## **6. Fire Danger Sign**

Joe McQueeney stated that a Fire Danger Sign (like the one in Haverhill) is very expensive. Perhaps some small signs over by the mailboxes. Mike Bonnano assumed responsibility to maintain the signs. Joe will draw a sign up and we will get a quote from Francine Bowman.

## **7. New Business**

Laraine King has brought up again the website, the outdated information, especially the 2006 Community Information Guide. Chris Demers said Marsha cannot do anything without the commissioner's direction. Heather Long volunteered to help convert the calendar to Google, commissioners advised committees to look at the website and make notations of updates for their group.

David Long – Could we get a digital recorder instead of the tape machine that we use for meetings. Discussion ensued, no decision.

Mike Bonnano – If the Rec Committee needs a fire permit, 2 commissioners need to sign and Mike will issue a fire permit, good thru Dec 31. A bonfire is a different matter, only a one-shot deal. David Long mentioned a spot on the trails for a great bonfire.

Joe McQueeney – The Dry Hydrant outside the District Office will stay put, but no use.

Chris Demers made a motion to adjourn the meeting. Bob Long seconded the motion. The motion passed unanimously. The meeting adjourned at 7:22 P.M.

Respectfully Submitted,

Marsha Luce