

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING MINUTES
Saturday, April 11, 2009
District Office 9:30 A.M.**

Call To Order – Commissioner Demers called the meeting to order at 9:32 A.M.

Roll Call – Chris Demers (Commissioner), Beverly Jacobs (Commissioner), and Rosalie Farr (Commissioner).

Residents in Attendance –Brad Farr, Mike Bonanno, Edward Rajsteter, David Long, Robert Roudebush, June Soule, Ken Huard, Paul Paye and Bruce & Sarah Starer.

Minutes of Previous Meetings (02.14.09) – Mike Bonanno moved to approve the minutes as written. Robert Roudebush seconded the motion. The motion passed unanimously.

Old Business

- 1) **Recreation Update** – Commissioner Jacobs announced that the Winterfest was a great success. She introduced Bruce and Sarah Starer to speak about the new Hiking Trail project.
 - a) **Hiking Trail Project** – Bruce handed out a packet showing the proposed trail system. He further explained his long-term plan of creating Monteau Trails Association that could augment future expenses by collecting \$20 a year from participating hikers. He wants to start small; then overtime grow the trail system significantly. For the present, the trails will be restricted to hikers, snowshoers, bicycles, and cross-country skiers. No motorized vehicles of any kind will be permitted including snowmobiles, four-wheelers, and dirt bikes. Bruce has been involved with trails in southern New Hampshire and worked on a large trail system in Manchester. It is now one of the largest trail systems in New Hampshire. He also puts on the turkey run in North Haverhill each year. He is good at organizing people and protecting the land from erosion. They plan to start this coming weekend. Commissioner Jacobs stated that Glen Hatch and Diane Rappa would also like to be involved in this project. There was some discussion on whether including outside entities was a good idea or not. Most agreed that utilizing Glen Hatch would be a great benefit and letting the surrounding schools and the town recreation program come and hike would be all right but that we are not planning to advertise our trails to anyone that wants to come.

Commissioner Demers made a motion to go forward with the trail system plan. Commissioner Jacobs seconded the motion. The motion passed unanimously.
 - b) **Meeting Date Change** – Mike Bonanno stated that the Recreation Committee has decided to change their meeting date to the 1st Monday of each month and 6pm at the District office. Commissioner Jacobs invited any that would like to, join the committee.

Recreation Committee Report submitted by Mike Bonanno:

April 6, 2009 at 6:05 p.m. Mike Bonanno, Chairperson of the Recreation Committee called the meeting to order.

Attendees were, Beverly Jacobs, Commissioner, Rosie Farr, Commissioner, Mike Bonanno, Chairperson, Bruce, and Sarah Starer.

Agenda: Hiking Trails.

Bruce Starer made a presentation of what should be some hiking trails throughout Mtn. Lakes. Bruce suggested that we start slow and clear a trail near Lodge Lane going out to Valley Road. Bruce made some more presentations of other hiking trails. Mike suggested that we make a presentation at the Commissioners meeting on Saturday April 11 2009 for the Commissioners approval. Bruce stated that he would attend that meeting and would be able to make that presentation.

2) Planning Board Update

- a) **Wetlands Violation** - Commissioner Demers stated that the issue relating to a lot on Westview Dr has been resolved. Bruce & Sarah Starer have purchased the lot and they are not planning to build on it. At this point, they are not sure if restoration will make a bigger mess but they are working with DES.
- b) **Planning Board Appointments** – Commissioner Demers made a motion to accept these new Planning Board members and their assigned terms. Commissioner Farr seconded the motion. The motion passed unanimously.
 - (i) Cynthia Harris term ending March 2012
 - (ii) Pauline Bonanno term ending March 2010
 - (iii) Don Dubrule term ending March 2011
 - (iv) Tom Eighmy term ending March 2011
- c) **Building Permits** – Commissioner Demers stated that we had two building permits at our Planning Board meeting, one for a home and the other for a shed. We approved both applications.
- d) **Planning Board Meeting Date** – Commissioner Demers stated that the Planning Board’s meeting is still the Thursday before the Commissioners Meeting of each month and 6pm at the District office but because the commissioner meeting may change some of the meetings may be different from originally posted.

3) ZBA Update

- a) **ZBA Appointments**- Commissioner Demers made a motion to accept these new Zoning Board of Appeal members and their assigned terms. Commissioner Jacobs has seconded the motion. The motion passed unanimously.
 - (i) Robert Roudebush term ending March 2012
 - (ii) Peter Olander term ending March 2011
 - (iii) Joel Godston term ending March 2012

4) Water Committee Update

- a) **Carr Road Project** – Commissioner Demers stated that we recently upgraded (replaced) 220 feet of water line on Carr Rd. We knew there was a leak somewhere in the section but with sever ground water and the pipe resting on ledge we replaced that section to subvert further breaks in the future. The leak has cost us approximately 25,000 gpd. Our total usage is now between 20,000 and 25,000 gpd. We think that it has been leaking for more than a year but with the ground water already in the area, finding the leak was very difficult. The last estimate for the project was \$6,700; we have paid for the project out of capital reserve. It will save us much more than that in savings from a reduction of water purchased from Woodsville.
- b) **Water Committee Members** – Ed Rajsteter, our new water committee chairperson, listed the new and returning water committee members. Mike Bonanno, Brad Farr, Rosie Farr, Joel Godston, Peter Olander, Tony Salvucci, June Soule, and Kerri McCall.
- c) **Water Sub Committee** – Ed Rajsteter stated that the committee has formed a sub committee to review three action items and then make recommendations to the full committee that will in turn make a recommendation to the commissioners. These action items include finding new water source locations, refurbishing the gravel pack well, and a water flow rate test of our deep well.
- d) **Water Committee Meeting** – Ed Rajsteter stated that the Water Committee has decided to change their meeting date to the Wednesday before the Commissioners Meeting of each month at 6pm at the District office.

5) Tariff Changes

- a) Commissioner Demers made a motion to make changes to the Water Tariff. Commissioner Farr seconded the motion. The motion passed unanimously. The following are the changes made.

Pg 10 -#11 b. remove current wording

Replace with:

The district water system cannot supply water above the hydraulic grad line elevation of 1,080'. Consult with department to verify before building.

Pg 13 _ #14 a. remove ,or upon request of the customer,

b. Include in the bolded wording:

As a courtesy to the customers of the Department, after a written request is received, service for one shut-off/turn-on per year will not be charged (for reasons other than violations). **Thereafter, a fee of \$100 will be imposed.** For District scheduling purposes the written request must be submitted a minimum of one week prior to initiating this service.”

Pg 5 #2 c. Insert bolded wording:

Equipment Furnished by the Department: The Department will furnish the following equipment: corporation stop, curb stop, and box. All service pipe to the premises shall have a minimum cover of at least five and one half (5 ½) feet. All service connections shall be “k” copper not less than three-fourths (3/4) inch inside diameter **or 200 psi pvc copper tubing size (cts), (no splicing with this product) with a 12 gauge or heavier tracer wire. Consult with the dept. for proper sizing of service line.**

The service connection from the main to the foundation wall will be laid on a minimum of twelve (12) inches of sand. Under no circumstances will this connection be covered until it has been inspected by a member of the Department. Additionally, the connection will be covered by an additional twelve (12) inches of sand. This covering sand will be on site at the time of inspection by a member of the Department, to ensure compliance. All fill material covering the connection shall be tamped mechanically ~~with a tamper available from the Water Department or furnished by the contractor.~~ Road surface above any water connection shall be restored to its original condition. There will be no deviation from this policy. The contractor is liable to dig up the connection should it be covered without inspection and approval from the Department or its authorized representative. Under no circumstances will water service be turned on by the Department unless this has been complied with.

Water Department Report submitted by Don Drew

We would like to start by welcoming new Water Committee members and we look forward to going forward with the challenges and interesting items we will be facing.

Granite State Rural Water, along with the Water Dept. has to date checked 143 homes while conducting the leak survey. The dept. has been working with homeowners and plumbers getting water services turned back on after seasonal turn offs. We have passed our first of six Investigative Monitoring test required for DES.

We have been asked by homeowners about helping do roadside trash pickup, and we have bags on the lobby table for use. The Maintenance Dept. will pick them up on the roadside or at your homes. Please call if you can help or need help or you have any questions.

6) District

- a) **Web Site** – Commissioner Demers informed all that the web site address has changed to www.mtlakesnh.net .
- b) **Financials** – Commissioner Demers stated that we are on track with our budgets for the year.
- c) **Commissioner Meeting Date** – Commissioner Demers stated that the commissioners would like to have the commissioner’s meetings moved to the 2nd Monday of each month. Moving the meeting to that day and time will make it possible for the members of the board to make more of the meetings. There was discussion from the audience including positive and negative affirmations. Commissioner Farr replied that we could try this date change for now and reevaluate its success or failure at a later date. She also did research concerning other heavily part time communities and they all have the board meetings on weeknights. Commissioner Demers stated that our website will contain all the meeting minutes and if anyone has items that need to be addressed and cannot make a meeting they can email them to the office and the commissioners will address them. Commissioner Farr made a motion to change the commissioner meeting date to the 2nd Monday of each month at 6pm. Commissioner Jacobs seconded the motion. The motion passed unanimously.
- d) **Bike and Canoe Rakes** - Mike Bonanno asked if the bike and canoe rake materials were already purchased when a homeowner was willing to donate the materials. The answer was yes, they were purchased at the end of 2008 fiscal year before the homeowner volunteered.

- e) **Deputy Fire Warden** – Mountain Lakes now has a resident that is one of the Haverhill deputy fire wardens. Mike Bonanno can be reached at his home here in Mountain Lakes if anyone needs a burning permit. The only circumstance that exists in which you do not need a permit is if there is snow on the ground, otherwise you need a permit. We will also be putting his contact information on our website.

District Report submitted by Renee Cota:

As a result, of the passing of the budgets at the annual meeting we have sent out the water bills, sent out the invitations to the Bath water customers for recreation permits and have taken out the Tax Anticipated Note (TAN). We have already received \$28,000 toward current water bills. We have had three of the Bath water customers purchase the use of the facilities and we have reason to expect three more to do so before the summer season gets under way. The lower interest rates have benefited us this year concerning our TAN loan. It is a full percentage point lower than last year.

The new district web site is up at www.mtlakesnh.net. Of course, there is a lot of work left to do but it will be continuously updated and improved.

We are within our overall budgets at this time except with respect to the water purchase line item in the Water budget. However, Don replaced a large section of pipe on Carr Rd that we think may have been a large long-term leak. If we are correct, and we do not have any additional leaks, we will be able to bring that line item into check as the year proceeds.

Maintenance Report submitted by Don Drew

We are in short getting ready for the spring and summer projects, some of the materials are here and some have been ordered. The lodge roof is in the process of being finished (weather permitting) and should be done very soon. With spring comes many projects, but we look forward to the nice weather and summer to help us get the district to look as nice as it has and does.

- 7) **Executive Session** - Commissioner Demers made a motion to enter executive session concerning a resident's financial matter. Commissioner Farr seconded the motion. The motion passed unanimously. The Commissioners exited executive session with no action taken.

Commissioner Demers made a motion to adjourn. Commissioner Farr seconded the motion. The motion passed unanimously.

The meeting was adjourned at 11:00A.M.

Respectfully submitted,

Renee Cota
District Accountant