



**Mountain Lakes District**  
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**District Office**  
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## ZONING PERMIT APPLICATION

**Application Fees**

- \$300.00 – House
- \$100.00 – Addition
- \$100.00 – Garage
- \$20.00 – Shed, Dock, etc.

Application # \_\_\_\_\_

All applications shall adhere to the Mountain Lakes District Zoning Ordinance which is available at the Mountain Lakes District office. Section 901 in the Zoning Ordinance is particularly important to completing this application.

**Written application for a Zoning Permit must be filed with the Mountain Lakes District for any of the following:**

- A. The erection or use of any new building, exterior sign, or other structure.**
- B. The alteration, restoration, moving or demolition of any building, or part thereof.**

Date: \_\_\_\_\_ Phone # \_\_\_\_\_

Name of property owners: \_\_\_\_\_

Mailing address: Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Property location: Road: \_\_\_\_\_

Section: \_\_\_\_\_ Map # \_\_\_\_\_ Lot(s) # \_\_\_\_\_ Lot(s) size \_\_\_\_\_

What is your project? \_\_\_\_\_

Estimated starting date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

Type of exterior material and finish: \_\_\_\_\_

Does this project require a variance? \_\_\_\_\_ if yes, describe \_\_\_\_\_

The undersigned property owner hereby requests a Zoning Permit for the above use, to be issued on the basis of the representations contained herein. Permit is void in the event of misrepresentation and/or non-compliance with the Zoning Ordinance and other applicable state, town and district laws and regulations. Construction is not authorized until permit is issued.

Signature of property owner \_\_\_\_\_ date \_\_\_\_\_

If applicable, please read and sign the following statement if you, as the owner, designate an agent (co-applicant) to act on your behalf:

I designate the person listed below as my agent for the purpose of procuring the necessary local permits for the proposed work as described herein. Representations made by my agent may be accepted as though made by me personally, and I understand I am bound by any official decision made on the basis of such representations.

Agents name \_\_\_\_\_ phone # \_\_\_\_\_

Address \_\_\_\_\_

Signature of property owner \_\_\_\_\_ date \_\_\_\_\_

**REQUIRED SUPPORTING DOCUMENTATION:**

- SURVEY (**NOTE: Property owners are responsible for assuring the accuracy of pin locations and property boundaries by professional survey.**)
- DIMENSIONED PLOT PLAN showing location of proposed structure and any existing buildings (include acreages to be cleared if applicable).
- DRIVEWAY PERMIT
- BUILDING FLOOR PLAN
- EXTERIOR BUILDING PLAN
- BUILDING ELEVATIONS
- SEPTIC DESIGN & STATE LETTER OF APPROVAL for septic system
- WATER CONNECTION APPLICATION & PAYMENT
- NHDES DOCK APPROVAL
- NH WETLANDS APPROVAL
- OTHER \_\_\_\_\_

Received by \_\_\_\_\_ date \_\_\_\_\_

Zoning Officer recommendation: \_\_\_\_\_

recommended  not recommended date: \_\_\_\_\_

Planning Board approval: \_\_\_\_\_ date: \_\_\_\_\_

approved  conditionally approve  denied