



*Mountain Lakes District
Annual Meeting
March 12, 2011*

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Mountain Lakes District Meeting Schedule 2011

Mountain Lakes District Budget Hearings

Place: District Office
Time: 6:45 p.m.
Dates:
Tuesday, January 10, 2011
Tuesday, February 14, 2011

Commissioners Meetings

Place: District Office
Time: 6:00 p.m.
Dates:
Monday, January 10, 2011
Monday, February 14, 2011
Monday, April 11, 2011
Monday, May 09, 2011
Monday, June 13, 2011
Saturday, July 19, 2011, 9:30 am
Saturday, August 13, 2011, 9:30 am
Monday, September 10, 2011
Monday, October 10, 2011
Monday, November 14, 2011
Monday, December 12, 2011

Planning Board Meetings

Place: District Office
Time: 6:00 p.m.
Dates:
Thursday, January 6, 2011
Thursday, February 10, 2011
Thursday, March 10, 2011
Thursday, April 7, 2011
Thursday, May 5, 2011
Thursday, June 9, 2011
Thursday, July 7, 2011
Thursday, August 11, 2011
Thursday, September 8, 2011
Thursday, October 6, 2011
Thursday, November 10, 2011
Thursday, December 8, 2011

Mountain Lakes District Annual Meeting

Place: Mountain Lakes District Lodge
Time: 10:30 a.m.
Date:
Saturday, March 12, 2011

Water Committee Meetings

Place: District Office
Time: 6:00 p.m.
Dates:
Thursday, January 06, 2011
Thursday, February 10, 2011
Thursday March 10, 2011
Thursday, April 7, 2011
Thursday May 5, 2011
Thursday June 9, 2011
Thursday, July 14, 2011
Thursday August 11, 2011
Thursday, September 8, 2011
Thursday October 6, 2011
Thursday, November 10, 2011
Thursday December 8, 2011

Recreation Committee Meetings

Place: District Office
Time: Varies
Dates:
Monday, January 4, 2011 6pm
Saturday, February 5, 2011 – 10 am
Tuesday, March 8, 2011 - 6pm
Saturday, April 2, 2011 - 10am
Tuesday, May 3, 2011 – 6pm
Saturday, June 4, 2011 - 10am
Saturday, June 25, 2011 - 10am
Monday, August 2, 2011 – 6pm
Saturday, October 1, 2011 – 10 am
Saturday, November 5, 2011 10am
Tuesday, December 6, 2011 – 6pm

Mountain Lakes District

2010 Officers

Moderator	3/13/10 – 3/12/11	Peter Olander
District Clerk	3/13/10 – 3/12/11	Karen Rajsteter
Commissioners		Beverly Jacobs Christopher Demers Edward Rajsteter
District Treasurer		Cynthia Harris
Assistant District Treasurer		Laraine King
Zoning Officer		Stanley Borkowski
District Office Administrator		Marsha Luce
Maintenance & Water Dept		Donald Drew



COMMISSIONERS REPORT

2010

For 2010, the Mountain Lakes District experienced a number of events and milestones that again established us as a premier four-season community.

- **Water System Activities**

Repaired various water leaks at various locations throughout the year by using water conservation best practices measures.

Continued to develop Well exploration with Granite State Rural Water Association and DuBois & King as our consultants. (Additional information see attached)

With the help of DuBois & King, responded to NHDES deficiency with relation to the Upper Lake spillway. (Additional information see attached)

Created Water System Conservation Plan.

- **Planning Board Activities**

Volunteer Lake Assessment Program on going

Improved Zoning and building

Documentation ongoing

Plan to control clear cutting

- **Recreation Activities**

This year brings a lot of great people and challenges to our recreation committee. Laraine and Ken King have moved permanently to Mountain Lakes. Laraine has teamed up with Karen Rajesteter, also Barbara Keating, Brian Gaffey and Cindy Berenson.. They really have put so much time and effort into the recreation plans for the summer, I know it is going to be a great time on the beach. They sponsored a luau at the pool last summer and also a big pot luck Labor Day weekend with a fantastic fireworks show. There was the Oktoberfest and various successful potlucks throughout the year.

If anyone would like to help with activities or have suggestions, please come to the Recreation Committee meetings, you will be welcomed. You may also contact the District Office by phone or email to connect to the Recreation Committee.

I do want to thank the new Recreation Committee for all their hard work and dedication. We'll see you on the beach!

From Your Commissioners:

Ed Rajesteter

Christopher Demers

Beverly Jacobs

Emergency Spillway Hydraulic Evaluation Upper Lake

The Mountain Lakes District received a deficiency letter from NHDES stating that the current configuration of the spillway between the two lakes (the area below “killer hill” and the District Office) is unacceptable as it relates to the 50 and 100 year flood event. Therefore, the District contracted with DuBois & King to do a Hydraulic Evaluation of the Upper Lake.

On or about October 1, 2010, Mountain Lakes experienced an extremely heavy rain storm dropping 3” to 5” of rain in a 24 hour period. This heavy rain caused the upper lake to overflow across the spillway and down killer hill to erode the beach area on the lower lake. This of course added credence to NHDES claim that our spillway would not work under the current configuration.

A follow-up meeting was held with DuBois & King (February 10, 2011) and the Water Committee representing The District discussing a number of options available to The District to reconfigure the Spillway area.

The District received a commitment from DuBois & King that they would submit a list of their recommendations by March 4, 2011 to put us in compliance with the NHDES deficiency letter. We anticipate the following recommendations by DuBois & King:

- Remove the boulders from both sides of the spillway
- To prevent automobile traffic from entering the beach area on both sides of the spillway and to allow for better flow of water from “killer hill” and across the spillway, construct a drainage ditch on both sides of the roadway that will allow water to flow more freely.
- To replace the sand on the emergency spillway location of the lower lake with grass

Once we receive DuBois & King’s list of recommendations, we will have a special meeting of the Water Committee that will review and discuss these recommendations and then make their report to the Commissioners. These recommendations will take into account the needs and well being of the District.

Once the Commissioners have the Water Committee report, a special meeting will be called to discuss the options with the public.

Continued Development for Increased Water Supply

During the past year, the Mountain Lakes District through the Water Committee has been meeting with New Hampshire Department of Environment Services, Granite State Rural Water Association and DuBois & King (our consultants) to seek and obtain approval from NHDES to re-drill BRW4 (Bedrock Well) to a level of approximately 1100' for the purpose of increasing our water supply.

During these meetings, several options were discussed, including; increase our usage through the purchase of additional water from Woodsville Water & Light connection and develop additional Well exploration throughout the Mountain Lakes District boundaries.

During these discussions, it was determined that because of budget constraints, the re-drilling of BRW4 would be the most practical at this time. We therefore forwarded a letter to NHDES seeking approval to do so.

Before giving their approval, NHDES needed certain information about all of our water sources. Including MPA (Microscopic Particulate Analysis) testing of Infiltration/Dug Well 001. They also wanted to know what's the total water capacity that can be obtained through our Woodsville Water & Light connection.

We are currently working with both Granite State Rural Water Association and DuBois & King to better determine the project cost of re-drilling BRW4. Once the information is received and reviewed by the Water Committee, it will make its recommendations to the Commissioners to proceed with the project.

Before we proceed with the project, The District will discuss its options at a public meeting with the public.

GOALS AND OBJECTIVES FOR 2011

- Continue upgrading of water system operations and maintenance.
- Develop options for increasing drinking water supply with the assistance of Granite State Rural Water Association
- Continue to develop a cooperative relationship between Mountain Lakes and the Haverhill Recreation Department
- Complete the repairs of both the Lodge and District Office buildings, including upgrading the heating system and window replacement which will make the Lodge more energy efficient
- Establish summer monthly meeting dates on Saturday mornings (July –August)
- Develop a comprehensive plan to help eliminate the ongoing erosion issue with the Upper lakes spillway (from the bottom of Killer Hill to the District Office)

Continue the development of Mountain Lakes as a four season community in the North Country.

**MOUNTAIN LAKES DISTRICT
ANNUAL MEETING
MARCH 13, 2010
MINUTES**

Moderator Anne Marie Godston opened the Annual Meeting at 10:34AM. She introduced the District Commissioners Beverly Jacobs, Christopher Demers and Edward Rajsteter then introduced the District Clerk Cynthia Harris, our Lawyer Shawn Tanguay, District Accountant Renee Cota and Maintenance Supervisor Don Drew. She then separated the voters from the non-voters.

Joel Godston made an announcement that there will be a power outage on March 16 from 9 am until 10:30 am .

Article 1:

To elect the following District officers

A Commissioner for a term of three (3) years.

Chris Demers was nominated and seconded. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Chris Demers for Commissioner for the term of one (3) year.

A Commissioner for a term of one (2) year.

Edward Rajsteter was nominated and seconded. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Edward Rajsteter for Commissioner for the term of one (2) year.

A Moderator for a term of one (1) year.

Peter Olander was nominated and seconded. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Peter Olander for Moderator for the term of one (1) year.

A District Clerk for a term of one (1) year.

Karen Rajsteter was nominated. As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Karen Rajsteter for District Clerk for the term of one (1) year.

A Treasurer for a term of one (1) year.

Cynthia Harris was nominated and seconded As there were no other nominations, a motion was made and adopted to close the nominations and for the Clerk to cast 1 ballot for Cynthia Harris is our Treasurer for the term of one (1) year.

Article 2:

To see if the District will vote to raise and appropriate \$288,493.00 to pay the expenses of the District during the 2010 fiscal year for the purposes set forth in the District budget.

MOTION made by Daniel Brady to see if the District will vote to raise and appropriate \$288,493.00 to pay the expenses of the District during the 2010 fiscal year for the purposes set forth in the District budget.

SECONDED

Discussion followed

VOTED; YES, unanimous

ARTICLE 2 PASSED

Article 3:

To see if the District will raise and appropriate \$151,915.00 as the operating budget proposed by the Commissioners for the operation of the Water Department for the 2010 fiscal year.

MOTION made by Edward Rajsteter to see if the District will raise and appropriate \$151,915.00 as the operating budget proposed by the Commissioners for the operation of the Water Department for the 2010 fiscal year.

SECONDED

Discussion followed

VOTED; YES, unanimous

ARTICLE 3, PASSED

Article 4:

To see if the District will raise and appropriate \$500.00 to be deposited into the Mountain Lakes Water Capital Improvements Capital Reserve Fund, (created in 1993 with a change in purpose in 2003); these funds will come from the unreserved water fund balance.

MOTION made by Robert Roudebush to see if the District will raise and appropriate \$500.00 to be deposited into the Mountain Lakes Water Capital Improvements Capital Reserve Fund, (created in 1993 with a change in purpose in 2003); these funds will come from the unreserved water fund balance.

SECONDED

Discussion followed
VOTED; YES, unanimous
ARTICLE 4, PASSED

Article 5:

To see if the District will raise & appropriate all surplus from user fees up to \$10,000, as of December 31, 2009, be paid into the Water Department Capital Reserve Fund.

MOTION to amend the budget made by Mike Bonanno to read to see if the District will raise & appropriate all surplus from user fees up to \$10,000, as of December 31, 2010, be paid into the Water Department Capital Reserve Fund.

SECONDED
Discussion followed

VOTED: Yes, majority
AMENDMENT Passed

MOTION to amend the budget made by Joel Godston to increase the dollar amount from \$10,000 to \$15,000.

SECONDED
Discussion followed

VOTED: No, majority
AMENDMENT Failed

MOTION made by Beverly Jacobs to see if the District will raise & appropriate all surplus from user fees up to \$10,000, as of December 31, 2010, be paid into the Water Department Capital Reserve Fund.

SECONDED
Discussion followed
VOTED; Majority YES, 1 NO
ARTICLE 5, PASSED

Article 6:

To see if the district will authorize the commissioners to sell an area of land to extend Map 201 Lot 255 into the green belt area Map 201 Lot 254. This directly abuts Map 201 Lot 255. The land measurements are roughly: 100 feet West side North to South, 142 feet East side North to South, 10 feet rear property East to West, and 40 feet Front property East to West, for a price to be negotiated and set by the Commissioners and to include any filing fees to be borne by the grantees.

MOTION made by Brian Gaffey to see if the district will authorize the commissioners to sell an area of land to extend Map 201 Lot 255 into the green belt area Map 201 Lot 254. This directly abuts Map 201 Lot 255. The land measurements are roughly: 100 feet West side North to South, 142 feet East side North to South, 10 feet rear property East to West, and 40 feet Front property East to West, for a price to be negotiated and set by the Commissioners and to include any filing fees to be borne by the grantees.

SECONDED

Discussion followed

VOTED; majority YES, 2 NO

ARTICLE 6, PASSED

Article 7:

No action taken.

Commissioner Beverly Jacobs announced that Bruce Starer and Sarah Dynia are our people of the year this year. They have worked very hard on hiking trails this past year that all residents can enjoy all year. Thank you. Joel Godston wished to thank Karl and Sandy Schmid for their service to the district.

MOTION to adjourn by Mike Bonanno

SECONDED

VOTED, YES

Meeting adjourned at 12:00 PM

Respectively submitted,

Cynthia Harris
District Clerk

**MOUNTAIN LAKES DISTRICT
TOWN OF HAVERHILL
REQUESTED WARRANT FOR 2011 ANNUAL DISTRICT MEETING**

To the voters of the Mountain Lakes District located in the Town of Haverhill , New Hampshire who are qualified to vote in District affairs:

You are hereby notified to meet at the District Building (Ski Lodge) in the Mountain Lakes District on Saturday, March 12, 2011, at 10:30am to act on the following Articles:

Article 1:

To see if the District will vote to raise and appropriate \$279,239.00 to pay the expenses of the District during the 2011 fiscal year for the purposes set forth in the District budget. The Commissioners recommend this article.

Article 2:

To see if the District will raise and appropriate \$150,780.00 as the operating budget proposed by the Commissioners for the operation of the Water Department for the 2011 fiscal year. The Commissioners recommend this article.

Article 3:

To see if the District will raise & appropriate all surpluses from user fees up to \$10,000, as of December 31, 2010, to be paid into the Water Department Surplus Capital Reserve Fund created in 1993. Account#3400323 The Commissioners recommend this article.

Article 4:

To see if the District will raise and appropriate \$25,000 to be deposited into the Mountain Lakes Facilities Improvement fund (created in 1990); these funds will come from the unreserved fund balance. Account# 34002822 The Commissioners recommend this article.

Article 5:

To elect the following District officers:

- A Commissioner for a term of three (3) years.
- A Moderator for a term of one (1) year.
- A District Clerk for a term of one (1) year.
- A Treasurer for a term of one (1) year.

Article 6:

To transact any other business that may legally be brought before the District Meeting.

Given under our hands and seal of the Mountain Lakes District

		
Christopher Demers Commissioner	Beverly Jacobs Commissioner	Edward Rajsteter Commissioner

Procedural Formula to bill Bath (out of District) Water Service		2010	2011
Step 1	Determine the allocation amount of district Water expenses using steps A-D below.		
	A Take 50% of the apportioned accounts in the current District budget (see table 1.1 for accounts)	\$ 48,165.00	\$ 44,406.00
	B Add in the 100% accounts from the District Budget (see table 1.1 for accounts)	\$ 85,057.00	\$ 82,925.00
	C Take the current Social Security and Medicare percentage of the apportioned payroll (see table 1.1 for accounts) plus the water department payroll - equals iii	\$ 3,476.93	\$ 3,419.00
	i (5010-1+2013-1+2-5098) * current social security rate	\$ 2,817.90	\$ 2,659.18
	ii (5010-1+2013-1+2-5098) * current Medicare rate	\$ 659.03	\$ 600.46
	iii i + ii = iii	\$ 3,476.93	\$ 3,259.64
	D Add A+B+C= District portion of Water Expenses	\$ 136,698.93	\$ 130,590.64
Step 2	A Find the valuation for Haverhill	52,122,000	52,798,700
	B Find the valuation for Bath (out of District)	2,019,000	2,028,200
	C Total Valuation for Mountain Lakes A+B=	54,141,000	54,826,900
Step 3	Find the percentages allocated to Haverhill and Bath (out of District). Do this by adding both valuations together and finding the proportion of each.		
	A Haverhill	96.3%	96.3%
	B Bath (out of District) round to the nearest tenth of a percent	3.73%	3.70%
Step 4	Find the dollar amount allocated to Bath. Multiply answers from Step 3B and Step 1D.	\$ 5,100	\$ 4,832
Step 5	Determine the debt service fees for the Bath (out of district users) Mountain Lakes	\$ 340.00 \$340	\$ 322.13 \$322
Step 6	On the water dept budget, place this figure as an expense to the District. Multiply the number of homes in Bath by Step 5 answer.	\$5,100	\$4,830
Step 7	Add a revenue item in the District budget to equal the amount in Step 6.	\$5,100	\$4,830

Mountain Lakes District & Water 2011 Budget Summary

	Budget 2010	Actual 2010	Requested 2011	Budget Change 10'/11'	Budget % Increase/D ecrease	Actual % Increase/D ecrease
Total Budget	\$ 288,493	\$ 264,127	\$ 279,239	\$ (9,254)	(1.85)	7.21
District Taxes	\$ 283,544	\$ 274,553	\$ 269,309	\$ (14,235)	(5.02)	(1.91)
Tax Rate	\$ 5.28	\$ 5.28	\$ 5.02	\$ (0.26)	(4.92)	(4.92)

Changes from 2010 to 2011

Revenues collected in 2010 (non Tax)	\$ 18,599
Revenues we expect to collect in 2011 (non tax)	\$ 12,450
We expect to collect less in 2011	<u>\$ (6,149)</u>

	2010	2011	change
Growth of Valuation in Haverhill - no growth expected	\$ 52,122,000	\$ 52,798,700	\$ 676,700

	2010	Requested 2011
Water System Budgeted Rev.	\$ 151,915	\$ 150,780
Revenue	\$ 151,030	\$ 150,780
Balance	<u>\$ (885)</u>	<u>\$ -</u>

Summary of Capital Reserve	12/31/2009	12/31/2010	net increase / (decrease)
Mt. Lakes Recreational Facilities	\$ 921	\$ 921	\$ (0)
Mt. Lakes Facilities Improvements	\$ 632	\$ 632	\$ (0)
Mt. Lakes Water Dept #2321	\$ 24,609	\$ 35,109	\$ 10,500
Mt. Lakes Water Dept #2323	\$ 18,230	\$ 18,230	\$ 0
	<u>\$ 44,392</u>	<u>\$ 54,892</u>	<u>\$ 10,500</u>

2010 Loan & Tax Rate Information

Debt Service	Beginning Balance	Paid to Date	Balance Due	Date Paid Off
1-5036 FPR Bond	\$ 290,000	\$ 180,513	\$ 109,487	12/23/2018
1-5037 WGSB WATER	\$ 500,000	\$ 142,978	\$ 357,022	9/1/2025
1-5040 Dam Loan	\$ 125,000	\$ 29,778	\$ 95,222	12/26/2026
Totals	<u>\$ 915,000</u>	<u>\$ 353,269</u>	<u>\$ 561,731</u>	

Estimated Tax Rate:	2011	\$ 5.02		
	2010	\$ 5.28	2002	\$ 11.14
Previous Years Tax Rates:	2009	\$ 5.44	2001	\$ 10.96
	2008	\$ 5.44	2000	\$ 9.78
	2007	\$ 5.72	1999	\$ 13.04
	2006	\$ 5.50	1998	\$ 12.20
	2005	\$ 9.96	1997	\$ 11.98
	2004	\$ 10.99	1996	\$ 11.43

Mountain Lakes District 2011 Requested Budget

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FUND ACCT.	CATEGORY	GEN OPS BUDGET REQUESTED 2011	REQUESTED RECREATION 2011	LODGE REQUESTED 2011	TOTAL REQUESTED DISTRICT 2011
1-5002	COMMISSIONER	\$ 9,000			\$ 9,000
1-5004	TREASURER	\$ 500			\$ 500
1-5006	CLERK	\$ 75			\$ 75
1-5008	MODERATOR	\$ 75			\$ 75
1-5009	ZONING OFFICER	\$ 2,400			\$ 2,400
1-5010	DISTRICT OFFICE ADMINISTATOR	\$ 33,280			\$ 33,280
1-5011	OFFICE ASSISTANT	\$ 925			\$ 925
1-5012	MAINTENANCE	\$ 25,000			\$ 25,000
1-5012-3	CLEANING PERSON	\$ 1,755			\$ 1,755
1-5013	MAINTENANCE ASSISTANT	\$ 2,500			\$ 2,500
1-5016	SUMMER PROGRAM DIRECTOR		\$ 5,200		\$ 5,200
1-5017	HEAD LIFEGUARD		\$ 3,311		\$ 3,311
1-5018	LIFEGUARDS		\$ 5,025		\$ 5,025
1-5019	SNACK BAR		\$ 2,500		\$ 2,500
1-5020	SNACK BAR HELP		\$ 3,420		\$ 3,420
1-5022	LODGE ATTENDANT		\$ 1,200		\$ 1,200
1-5026	FICA EXPENSE	\$ 7,917	\$ 1,372		\$ 9,289
1-5028	U.E.INSURANCE	\$ 500			\$ 500
1-5030	WORKERS' COMP	\$ 2,396	\$ 793		\$ 3,189
1-5032	BANK CHARGES	\$ 25			\$ 25
1-5034	TAN INTEREST	\$ 3,000			\$ 3,000
1-5035	DAM BOND	\$ 10,750			\$ 10,750
1-5036	FPR BOND	\$ 20,300			\$ 20,300
1-5037	WGSB Water Bond	\$ 41,875			\$ 41,875
1-5040	LEGAL EXPENSE	\$ 5,000			\$ 5,000
1-5042	AUDIT EXPENSE	\$ 6,000			\$ 6,000
1-5043	HEALTH INSURANCE	\$ 2,500			\$ 2,500
1-5046	INSURANCE	\$ 9,258			\$ 9,258
1-5048	OFFICE SUPPLIES	\$ 3,000			\$ 3,000
1-5051	TELEPHONE	\$ 2,400	\$ 150	\$ 600	\$ 3,150
1-5052	ELECTRICITY	\$ 3,675	\$ 1,036	\$ 1,200	\$ 5,911
1-5054	FUEL/PROPANE	\$ 2,310	\$ 637	\$ 3,954	\$ 6,901
1-5056	PRINT/ADV.	\$ 400	\$ 250		\$ 650
1-5057	SCHOLARSHIP FUND	\$ 500			\$ 500
1-5058	WATER CHARGE	\$ 450	\$ 450	\$ 450	\$ 1,350
1-5060	CONSULT /TRAIN GEN	\$ 1,000	\$ 900		\$ 1,900

1-5062	FEES/REG.	\$ 1,900	\$ 100		\$ 2,000
1-5064	FAC. OPERATIONS	\$ 1,100	\$ 1,000	\$ 450	\$ 2,550
FUND ACCT.	CATEGORY	GEN OPS BUDGET REQUESTED 2011	REQUESTED RECREATION 2011	LODGE REQUESTED 2011	TOTAL EXPECTED DISTRICT 2011
1-5065	SNOW PLOW/MOW	\$ 4,000			\$ 4,000
1-5066	BEAUT/WILDLIFE	\$ 2,750			\$ 2,750
1-5068	SPECIAL EVENTS	\$ 300	\$ 2,500		\$ 2,800
1-5070	SHOP/SUPPLIES	\$ 550	\$ 600	\$ 400	\$ 1,550
1-5072	EQUIP. PURCHASE	\$ 1,600	\$ 2,500	\$ 3,400	\$ 7,500
1-5074	MILEAGE	\$ 500			\$ 500
1-5076	BUILDING MAINT.	\$ 2,200		\$ 3,000	\$ 5,200
1-5078	EQUIP. MAINT.	\$ 1,000	\$ 150	\$ 200	\$ 1,350
1-5079	CAP.RES-WATER	\$ 10,000			\$ 10,000
1-5081	MULTI USE COURT	\$ 1,000			\$ 1,000
1-5082	BEACH/POOL		\$ 2,400		\$ 2,400
1-5088	SECURITY	\$ 3,000			\$ 3,000
1-5090	ZONING INSPECTIONS	\$ 425			\$ 425
1-5096	PLANNING BOARD	\$ 1,000			\$ 1,000
	TOTAL	\$ 230,091	\$ 35,494	\$ 13,654	\$ 279,239

Mountain Lakes District 2011 Requested Revenue

FUND ACCT.	CATEGORY	GEN OPS BUDGET REQUESTED 2011	REQUESTED RECREATION 2011	LODGE REQUESTED 2011	TOTAL EXPECTED DISTRICT 2011
1-4002	BUILDING PERMITS	\$ 500			\$ 500
1-4003	BATH REC FEE	\$ 1,250			\$ 1,250
1-4004	ZONING COMPLIANCE CHECKLIST	\$ 250			\$ 500
1-4005	INTEREST REVENUE	\$ 50			\$ 50
1-4006	LODGE FEE			\$ 1,800	\$ 1,800
1-4012	BOAT RENTALS		\$ 300		\$ 300
1-4016	SNACK REVENUE		\$ 3,750		\$ 3,750
4017-2 -	T-SHIRT REVENUE				\$ -
4018-1	WATER SERVICE FEE	\$ 4,830			\$ 4,830
4020-1 -	TAXES RECEIVED - HAVERHILL	\$ 269,309			\$ 266,259
	TOTAL	\$ 276,189	\$ 4,050	\$ 1,800	\$ 279,239

Mountain Lakes District
Expenditure Comparison/Budget
2009-2010//2010-2011

	Year to Date 2009	Year to Date 2010	2010 Budget	2011 Requested Budget
Expenditures				
5002-1 - Commissioner	9,000.00	9,000.00	9,000.00	9,000.00
5004-1 - Treasurer	500.00	500.00	500.00	500.00
5006-1 - Clerk	50.00	75.00	75.00	75.00
5008-1 - Moderator	50.00	75.00	75.00	75.00
5009-1 - Zoning Officer	2,400.00	2,400.00	2,400.00	2,400.00
5010-1 - District Accountant	40,428.75	39,548.25	40,570.00	33,280.00
5011-1 - Office Assistant	600.00	925.00	925.00	925.00
5012-1 - Maintenance	23,338.03	24,677.85	23,915.00	25,000.00
5012-3 - Cleaning Person	3,895.41	2,889.41	4,140.00	1,755.00
5013-1 - Maintenance Assistant	2,708.76	1,387.75	2,500.00	2,500.00
5026-1 - Fica Expense-Gen.Op	7,280.92	7,487.72	7,800.00	7,917.00
5028-1 - U.E.Insurance	231.00	287.00	287.00	500.00
5030-1 - Workers' Comp	2,649.00	2,413.00	2,473.00	2,396.00
5032-1 - Bank Charges	0.00	25.00	0.00	25.00
5034-1 - TAN Interest	1,600.00	0.00	3,000.00	3,000.00
5035-1 - Dam Loan	11,310.17	11,028.17	11,032.00	10,750.00
5036-1 - FPR Bond	21,739.52	21,012.53	21,025.00	20,300.00
5037-1 - WGBS Water Bond	44,115.75	42,978.42	43,000.00	41,875.00
5040-1 - Legal Expense	4,003.18	2,208.19	5,000.00	5,000.00
5042-1 - Audit Expense	5,952.63	5,200.00	6,200.00	6,000.00
5043-1 - Health Insurance	0.00	0.00	0.00	2,500.00
5046-1 - Insurance	9,021.55	8,545.17	9,575.00	9,258.00
5048-1 - Office Supplies	3,473.84	2,293.35	4,000.00	3,000.00
5051-1 - Telephone-Gen.Op	2,298.27	2,178.12	2,400.00	2,400.00
5052-1 - Electricity-Gen.Op	2,964.97	3,189.93	3,500.00	3,675.00
5054-1 - Fuel/Propane-Gen.Op	2,049.53	2,481.74	2,000.00	2,310.00
5056-1 - Printing/Ad-Gen.Op	161.45	265.68	500.00	400.00
5057-1 - Scholarship Fund	0.00	0.00	0.00	500.00
5058-1 - Water Charge-Gen.Op	450.00	450.00	450.00	450.00
5060-1 Consulting/Train-Gen.Op	260.87	150.00	1,500.00	1,000.00
5062-1 Fees/Registration-Gen.Op	2,009.95	2,054.16	2,000.00	1,900.00
5064-1 Facility Oper -Gen.Op	667.25	595.55	1,500.00	1,100.00
5065-1 - Snow Plow/Lawn Mowing	3,667.50	3,537.00	4,000.00	4,000.00
5066-1 Beautification/Wildlife	274.32	692.13	700.00	2,750.00
5068-1 - Special Events-Gen.Op	408.97	488.21	500.00	300.00
5070-1 - Shop/Supplies-Gen.Op	390.26	517.63	550.00	550.00
5072-1 - Equip.Purchase-Gen.Op	2,658.72	1,758.13	2,000.00	1,600.00
5074-1 - Mileage	373.00	453.20	750.00	500.00
5076-1 - Building Maint-Gen.Op	957.51	1,522.98	2,000.00	2,200.00
5078-1 - Equip Maint - Gen Ops	2,658.72	1,758.13	2,000.00	1,000.00
5079-1 - Capital Reserve-Water	10,000.00	10,000.00	10,000.00	10,000.00
5081-2 - Tennis Court	0.00	3,370.00	4,000.00	1,000.00
5088-1 - Security	2,800.00	1,720.00	3,300.00	3,000.00
5090-1 - Zoning Inspections	300.00	200.00	300.00	425.00
5096-1 - Planning Board	819.27	857.35	1,000.00	1,000.00
6000 - Bad Debt Expense	8.00	0.00	0.00	0.00
Total Expenditures	230,527.07	223,196.75	242,442.00	230,091.00

Mountain Lakes RECREATION
Expenditure/Comparison Budget
2009-201/2010-2011

	Year to Date		Year to Date		2011 Requested
	2009	2010	2010 Budget	2010 Budget	Budget
Expenditures					
5016-2 - Summer Program Director	0.00	0.00	3,600.00	3,600.00	5,200.00
5017-2 - Head Lifeguard	2,091.63	3,380.88	0.00	0.00	3,311.00
5018-2 - Lifeguards	7,905.52	6,611.25	7,851.00	7,851.00	5,025.00
5019-2 - Snack Bar	2,122.05	2,863.88	2,750.00	2,750.00	2,500.00
5020-2 - Snack Bar Help	4,726.04	5,443.63	5,400.00	5,400.00	3,420.00
5022-2 - Lodge Attendant	898.86	708.76	1,200.00	1,200.00	1,200.00
Mileage		84.00	0.00	0.00	0.00
5026-2 - Fica Expense-Rec	1,241.19	944.59	1,300.00	1,300.00	1,372.00
5030-1 - Workmans Comp	0.00	0.00	793.00	793.00	793.00
5051-2 - Telephone -Rec Pool	109.84	139.46	150.00	150.00	150.00
5052-2 -Electricity-Recreation	675.80	1,031.77	1,000.00	1,000.00	1,036.00
5054-2 - Fuel/Propane-Rec	524.55	603.97	600.00	600.00	637.00
5056-2 - Printing/Ad-Rec	58.00	182.70	250.00	250.00	250.00
5058-2 - Water Charge-Rec	450.00	450.00	450.00	450.00	450.00
5060-2 - Consulting/Train-Rec	195.00	250.00	900.00	900.00	900.00
5062-2 - Fees/Registration-Rec	1,488.60	200.00	100.00	100.00	100.00
5064-2 - Facility Oper - Rec	1,088.75	960.25	1,000.00	1,000.00	1,000.00
5068-2 - Special Event-Rec	2,502.59	2,104.85	2,500.00	2,500.00	2,500.00
5070-2 - Shop/Supplies-Rec	464.90	674.32	600.00	600.00	600.00
5072-2 - Equip.Purchase-Rec	316.27	1,861.71	2,500.00	2,500.00	2,500.00
5078-2 - Equip.Maint-Rec	366.30	234.07	150.00	150.00	150.00
5082-2 - Beach/Pool Maint.	5,249.76	2,020.18	2,400.00	2,400.00	2,400.00
Total Expenditures	32,475.65	30,750.27	35,494.00	35,494.00	35,494.00

Mountain Lakes Lodge
Expenditure Comparison/Budget
2009-2010//2010-2011

	Year to Date 2009	Year to Date 2010	2010 Budget	2011 Requested Budget
Expenditures				
5051-3 - Telephone-Lodge	597.92	541.18	600.00	600.00
5052-3 - Electricity-Lodge	1,256.61	849.83	1,200.00	1,200.00
5054-3 - Fuel/Propane-Lodge	3,880.58	3,648.70	3,800.00	3,954.00
5058-3 - Water Charge-Lodge	450.00	450.00	450.00	450.00
5064-3 - Facility Oper - Lodge	0.00	480.00	450.00	450.00
5070-3 - Shop/Supplies-Lodge	406.43	31.84	400.00	400.00
5072-3 - Equip.Purchase-Lodge	549.21	208.10	1,000.00	3,400.00
5076-3 -Building Maint - Lodge	6,287.26	4,520.84	5,000.00	3,000.00
5078-3 - Equip.Maint-Lodge	209.23	172.75	200.00	200.00
	13,637.24	10,903.24	13,100.00	13,654.00
Total Expenditures				

MOUNTAIN LAKES WATER DEPT 2011 REQUESTED BUDGET

Fund Acct.	Category	Breakdown Information	Water Dept Requested 2011
2-5032	BANK CHARGES		
2-5051	TELEPHONE	PHONE LINES PUMPHOUSE TO CHAMBERS	\$ 500
2-5052	ELECTRICITY	PUMPHOUSE	\$ 12,000
2-5054	FUEL/PROPANE	PUMPHOUSE	\$ 700
2-5056	PRINT/ADV.	MISC. ADVERTISING	\$ 83
2-5059	STANDBY FEE	WW&L SIGNED CONTRACT-\$1925/MONTH	\$ 23,100
2-5060	CONSULT /TRAIN WD		\$ 500
2-5061	CONTRACT SERVICES	DUBOIS AND KING DAM DEFICIENCY	\$ -
		MONTHLY WATER TESTING, CHEMICAL TESTING,	
2-5062	FEES/REG.	YEARLY MEMBERSHIPS	\$ 2,000
2-5064	FAC. MAINT.:	MOWING, PLOWING & SANDING Pumphouse/Chambers	\$ 4,000
2-5070	SHOP/SUPPLIES	CHLORINE, REPLACEMENT PARTS, MISC.	\$ 4,500
		General Equipment, gps, bulk water connection, water hammer	
2-5072	EQUIPMENT PURCHASE	reducing check valve	\$ 3,000
2-5074	TRUCK EXPENSES	Gasoline, Oil changes, tires,etc.	\$ 2,200
2-5076	BLDG.MAINT/REPAIR	PUMPHOUSE	\$ 1,600
2-5078	EQUIP.MAINT.	PUMP REPAIR, ETC. electric connections cleaned	\$ 10,734
2-5094	WW&L WATER	WATER USAGE FROM WW& L	\$ 25,000
2-5096	CONTRACT LABOR	MAINTENANCE	\$ 29,000
2-5097	WATER ASSISTANT		\$ 2,150
2-5098	WATER DEPT MANAGER	1215 hours overseeing water dept	\$ 24,883
2-5099	District Service Fee	Bath portion of District Operation of Water Dept	\$ 4,830
	TOTAL		\$ 150,780

REQUESTED 2011 REVENUE			
Fund Acct.	Category	Breakdown Information	Water Budget Working 2011
2-4003	HOOKUPS	2 Hookups	\$ 2,400
2-4019	Water Rent Bath	15 homes @ \$ 450	\$ 6,750
2-4019	Water Rent Bath -district	15 homes @ \$ 322	\$ 4,830
2-4019	Water Rent Haverhill	304 homes @ \$450	\$ 136,800
			\$ 150,780

Mountain Lakes Water Department
Expenditure/Comparison
2009-2010//2010-2011

	Year to Date 2009	Year to Date 2010	2010 Budget	2011 Requested Budget
Expenditures				
2-5032 - WD BANK CHARGE	46.99	23.16	50.00	0.00
2-5049 -Transfer Out - Cap Res	14,400.00	500.00	0.00	0.00
2-5051 - WD TELEPHONE	435.36	435.74	500.00	500.00
2-5052 - WD ELECTRICITY	11,430.34	10,726.33	12,000.00	12,000.00
2-5054 - WD FUEL/PROPANE	750.75	1,145.59	700.00	700.00
2-5056 - WD PRINTING/ADVERTISI	126.00	0.00	150.00	83.00
2-5059 - WD STAND BY FEE	23,100.00	23,125.00	23,100.00	23,100.00
2-5060 - WD CONSULT/TRAIN	95.00	0.00	500.00	500.00
2-5061 WD Contract Services	0.00	6,098.95	0.00	0.00
2-5062-WD FEES/REGISTRATION	950.00	994.00	2,000.00	2,000.00
2-5064 - WD FACILITY MAINT	3,377.01	1,986.93	4,000.00	4,000.00
2-5070 - WD SHOP SUPPLIES	5,030.01	3,246.63	5,000.00	4,500.00
2-5072 - WD EQUIPMENT PURCHASE	3,445.93	241.00	3,000.00	3,000.00
2-5074 - WD TRUCK EXPENSES	2,862.93	1,837.27	2,200.00	2,200.00
2-5076 - BLDG MAINT-REPAIR	0.00	404.49	1,600.00	1,600.00
2-5078 - WD EQUIPMENT MAINT	593.92	4,463.00	10,450.00	10,734.00
2-5094 - WD WATER RENTAL	14,840.00	13,640.00	25,000.00	25,000.00
2-5096 - WD CONTRACT LABOR	25,283.00	22,762.90	30,000.00	29,000.00
2- 5097 - WATER ASSISTANT	2,141.00	1,426.75	2,500.00	2,150.00
2-5098 - WATER DEPT MANAGER	23,327.00	23,502.81	23,915.00	24,883.00
2-5099 - DISTRICT SERVICE FEE	6,160.00	5,100.00	5,250.00	4,830.00
2-5600 - Carr Rd Repair	8,085.32	0.00	0.00	0.00
2-6000 - Bear Rd Project	17,066.53	0.00	0.00	0.00
Total Expenditures	163,547.09	121,660.55	151,865.00	150,780.00

#34002320 - Mt. Lakes Recreational Facilities

Established in March 1992 - Article 5 for the financing of the cost of the acquisition of recreation equipment or the construction of capital improvements to the recreational facilities. In March 1994 under Article 5 the Commissioners were named as agents of the District for the purpose of expending such funds.

Date	Description	In/Out	Balance					
01/01/06	Beginning Balance		\$ 1,573.77					
10/31/06	Freezer, Tables & Ben	\$ (794.00)	\$ 779.77					
12/31/06	Interest earned	\$ 74.24	\$ 854.01					
12/31/2007	Interest earned	\$ 43.38	\$ 897.39					
12/31/2008	Interest earned	21.8	\$ 919.19					
12/31/2009	Interest earned	1.48	\$ 920.67	\$ 920.67				

#34002321 - Mt. Lakes Water Dept.

Established in March 1992 - Article 5 for the financing of the cost of the construction of capital improvements for the Mountain Lakes Water Dept. The Commissioners are designated as agents of the District to expend funds. Changed in March 2003 - Article 5 to include the replacement of water lines and equipment and any capital improvements of the water system.

Date	Description	In/Out	Balance					
01/01/06	Beginning Balance		\$ 2,050.60					
05/20/06	Deposit	\$ 10,000.00	\$ 12,050.60					
10/31/06	Tree Removal	\$ (7,000.00)	\$ 5,050.60					
12/31/06	put money back in	\$ 7,000.00	\$ 12,050.60					
12/31/06	Interest earned	\$ 356.52	\$ 12,407.12					
08/03/07	Deposit	\$ 10,000.00	\$ 22,407.12					
12/31/2007	Interest earned	\$ 984.22	\$ 23,391.34					
8/14/2008	Soft Start Pump	\$ (2,043.06)	\$ 21,348.28					
8/31/2008	Fence Project	\$ (3,975.00)	\$ 17,373.28					
8/31/2008	Fence Project	\$ (1,190.00)	\$ 16,183.28					
12/26/2008	Deposit	\$ 500.00	\$ 16,683.28					
12/31/2008	Interest earned	\$ 553.61	\$ 17,236.89					
8/21/2009	Deposit	\$ 14,400.00	\$ 31,636.89					
8/27/2009	Deposit	\$ 10,000.00	\$ 41,636.89					
10/29/2009	Bear Rd Project	\$ (17,066.53)	\$ 24,570.36					
12/31/2009	Interest earned	\$ 38.64	\$ 24,609.00					
7/9/2010	Deposit	\$ 10,000.00	\$ 34,609.00					
7/30/2010	Deposit	\$ 500.00	\$ 34,109.00	\$ 34,109.00				

#34002323 - Mt. Lakes Water Dept.

Established in March 1995 - Article 7 and that all funds remaining at the end of each fiscal year shall be deposited for the purpose of replacing water lines and equipment of the Water Department. Changed in March 1995 - Article 7 to include the replacement and acquisition of water lines, equipment and water sources and under Article 6 to designate the Commissioners as agents to withdraw money from time to time. Such reserve shall be established only from surplus from water revenues and not from

Date	Description	In/Out	Balance					
01/01/06	Beginning Balance		\$ 6,664.56					
07/31/06	Deposit	\$ 15,849.90	\$ 22,514.46					
12/31/06	Interest earned	\$ 527.62	\$ 23,042.08					
08/03/07	Deposit	\$ 20,000.00	\$ 43,042.08					
08/03/07	Truck	\$ (17,500.00)	\$ 25,542.08					
12/13/08	Deposit	\$ 14,400.00	\$ 39,942.08					
12/13/08	Deposit	\$ 3,000.00	\$ 42,942.08					
12/31/2007	Interest earned	\$ 944.39	\$ 43,886.47					
8/14/2008	Milford Circle	\$ (4,245.66)	\$ 39,640.81					
12/18/2008	Audit Adjustment	\$ (14,400.00)	\$ 25,240.81					
12/31/2008	Interest earned	\$ 1,014.08	\$ 26,254.89					
6/2/2009	Carr Rd Project	\$ (8,085.00)	\$ 18,169.89					
12/31/2009	Interest earned	\$ 60.56	\$ 18,230.45	\$ 18,230.45				

#34002822 - Mt. Lakes Facilities Improvements

Established in March 1990 - Article 10 to be administered by the Commissioners for the purpose of improvements in the District to the facilities owned by the District.

Date	Description	In/Out	Balance					
01/01/06	Beginning Balance		\$ 8,450.03					
05/10/06	Lodge Insulation	\$ (2,594.76)	\$ 5,855.27					
10/31/06	Engineering Dam repa	\$ (3,057.81)	\$ 2,797.46					
12/31/06	put money back in	\$ 3,057.81	\$ 5,855.27					
12/31/06	Interest earned	\$ 328.91	\$ 6,184.18					
12/31/2007	Interest earned	\$ 295.74	\$ 6,479.92					
8/31/2008	Lodge Roof	\$ (6,000.00)	\$ 479.92					
12/31/2008	Interest earned	150.95	\$ 630.87					
12/31/2009	Interest earned	\$ 1.01	\$ 631.88	\$ 631.88				
			Total Funds	\$ 53,892.00				

APPENDIX A
DISTRICT BUDGET LINE ITEM DESCRIPTIONS

ITEM#

5006 - COMMISSIONERS - \$3000 Per Commissioner.

5004 - TREASURER - Treasurer signs checks and official fiscal documents.

5006 - DISTRICT CLERK - Stipend for voter checklist monitoring and minute taking for all formal District Meetings.

5008 - MODERATOR - Stipend for Annual Meetings and other formal meetings.

5009 - ZONING OFFICER - Stipend for reviewing, approving (if appropriate) building/zoning permits, taking care of various complaints/problems and attend meetings.

5010 – DISTRICT ADMINISTRATOR- Responsible for general operations and assistant to Commissioners, accounts payable and receivable, payroll, financial reports and all budgetary work.

5011 - OFFICE ASSISTANT - Responsible for general operations and assistant to Commissioners, attends monthly meetings and prepares minutes.

5012 - MAINTENANCE PERSON - Provides general maintenance for the District Office, Pool, Beach and Lodge. Oversees projects to do with those buildings.

5012-2 – MAINTENANCE ASSISTANT – Assists the maintenance person mostly during the summer season.

5013 – CLEANING PERSON – Weekly cleaning of the District Office, and Lodge.

5016 – SUMMER PROGRAM DIRECTOR - Responsible for planning and implementing recreation program, Supervisor off all lifeguards and Snack Bar help.

5018 - LIFEGUARDS - Includes lifeguard coverage of approximately 9 weeks of open beach/pool time.

5019 – SNACK BAR – Amount to purchase supplies to sell in the snack bar.

5020 – SNACK BAR HELP - Snack Bar Helpers are responsible for selling snacks, renting boats and equipment and registration of parking permits.

5022 - LODGE ATTENDANT - Base wages for base lodge during ice skating season and other activities at the Lodge.

5026 - FICA - Current rate based on total salaries as per federal regulations.

5028 - UNEMPLOYMENT INSURANCE - Rate is set by state agency and federal regulations.

5030 - WORKS COMPENSATION - Legally required.

5032 - BANK CHARGES - Bank fees for maintaining various District and Water Department accounts.

5034 - TAX ANTICIPATED NOTE INTEREST - Based on operating budget at a % determined by the bank. Figures based on amount borrowed and to be funded through taxes.

5035 – Dam Bond – Dam repair.

5036 - FPR BOND - Improvement to water piping on French Pond Road.

5037 – WGSB WATER BOND – Direct Water Line from pump house to chambers

5038 - WATER BOND - Purchase of Water Department, etc. from Mountain Springs Water Company.

5039 - HEALTH REGULATION - Fees for the administration of the septic system regulation.

5040 - LEGAL - Includes fee for counsel at Annual Meeting and legal advice to the District.

5042 - AUDIT - Audit of District books necessary for State and Town reports.

5046 - INSURANCE - Cost of insurance for District and Water Department coverage.

5048 - OFFICE SUPPLIES - Purchasing of office supplies including postage for mailings to property owners.

5051 - TELEPHONE - Cost to maintain telephone service to the District office phone, fax and internet and Lodge payphone.

5052 - ELECTRICITY - Cost to maintain electrical service to three locations; District Office, Lodge and Water Department.

5054 - FUEL/PROPANE - Cost of heating fuel for the Community Center building, the Lodge, District Pool and Water Department facilities.

5056 - PRINT/ADVERTISING - Printing required for General Operations, Recreation Program and Water Department.

5058 - WATER CHARGE - Cost of water for the District to include the Community Center building, the Lodge and District Pool.

5059 - WATER STANDBY FEE - Woodsville Water & Light signed water contract monthly fee.

5060 - CONSULTING/TRAINING - Cost training new employees and/or consulting services.

5062 - FEES/REGISTRATION - NHMA Memberships and other miscellaneous fees.

5064 - FACILITY MAINTENANCE - General maintenance of the facilities.

5065 - SNOW PLOWING/MOWING - Cost for snowplowing and lawn mowing.

5066 - BEAUTIFICATION/WILDLIFE - Planting trees, flowers, shrubs and installing bird boxes throughout the District.

5068 - SPECIAL EVENTS - Entertainment on the beach and at the Lodge, awards and other activities for General Operations and Recreation.

5070 - SHOP SUPPLIES - Amount to maintain the District, Recreation , the Lodge and Water Department.

5072 - EQUIPMENT PURCHASE - Purchasing of equipment for the District, Recreation, the Lodge and Water Department.

5074 - MILEAGE / TRUCK - Expense for maintenance truck use and other mileage.

5076 - BUILDING MAINTENANCE/REPAIR - Cost of maintaining current facilities.

- 5078 - EQUIPMENT MAINTENANCE** - Repair of equipment, e.g., copies, furnace, etc.
- 5079 - CAPITAL RESERVE ACCTS** - Amount to be put into a capital reserve account.
- 5082 - BEACH/POOL** - Maintenance of the beach and pool areas including pool chemicals, beach sand , etc.
- 5088 - SECURITY** - Cost of hiring security officers to patrol Mountain Lakes facilities as specific time periods.
- 5094 - WATER RENTAL** - Woodsville Water & Light contract.
- 5096 - PLANNING BOARD** - Funds for supplies, etc. for the Planning Board.
- 5096 – CONTRACT LABOR** - Maintenance contract for the Water Dept.
- 5098 – WATER DEPT ASSISTANT** – Works with Water Operator concerning the Water Dept.